

BUDGET MONITORING BOARD

ABERDEEN, 27th February, 2009. - Minute of Meeting of the BUDGET MONITORING BOARD. Present:- Councillor John Stewart, Convener; and Councillors Cassie, Farquharson, McDonald, Kevin Stewart and Young.

MINUTES

1. The Board had before it the minutes of its previous meetings held on 30th January and 13th February, 2009.

The Board resolved:-

to approve the minutes of the meetings on 30th January and 13th February, 2009.

CORPORATE REVENUE INVESTMENT FUND

2. The Board had before it a report by the Corporate Director for Continuous Improvement providing information on the financial detail of the approved allocations from the 2008/09 Corporate Revenue Investment Fund.

The report recommended:-

that the Board note the financial detail of the Corporate Revenue Investment Fund and that a future report to the Board will give details of the process for the identification and collation of bids against the 2009/10 Fund.

The Board resolved:-

to approve the recommendation.

VACANCY MANAGEMENT

3. The Board had before it a report by the Head of Human Resources submitting a number of vacancies to be considered by the Board.

The report recommended:-

that the Board approve the recommendations of the Officers Vacancy Scrutiny Panel.

The Board resolved:-

- (i) to approve the advertisement of the undernoted vacancies:-
 - (1) Solicitor - 3 posts one of which is on a job share basis - Resources Management
 - (2) Duty Manager (4 posts) of which one will be held as a redeployee is currently carrying out the duties - Neighbourhood Services (Central Area)
 - (3) Social Worker - Neighbourhood Services (Central Area)
 - (4) Task Supervisor - Neighbourhood Services (Central Area)

- (5) Trading Standards Officer (2 posts) - Neighbourhood Services (Central Area)
 - (6) Youth Worker (3 part-time posts) - Neighbourhood Services (Central Area)
 - (7) Education Social Worker - Neighbourhood Services (North Area)
 - (8) Community Waste Worker (job share) - Neighbourhood Services (North Area)
 - (9) Roadworker (4 posts) - Neighbourhood Services (South Area)
 - (10) Quality Assurance and Configuration Management Analysis (fixed term post) - Continuous Improvement
 - (11) Secretary to the Chairman of the Children's Panel (permanent post) - Resources Management
 - (12) Secretary (fixed term) Strategic Leadership
 - (13) Community Learning Worker (fixed term) - Neighbourhood Services (Central Area)
 - (14) Staffing Officer (fixed term) - Neighbourhood Services (Central Area)
 - (15) Senior Support Assistant (fixed term) - Neighbourhood Services (North Area)
 - (16) Education Social Worker (fixed term) - Neighbourhood Services (North Area)
 - (17) Senior Education Social Worker (fixed term) - Neighbourhood Service (North Area)
 - (18) Support Assistant (fixed term) - Neighbourhood Services (North Area)
 - (19) Administrative Assistant (fixed term) - Neighbourhood Services (North Area);
- (ii) to approve the advertisement of the undernoted vacancies on a permanent basis with the services having the discretion to advertise on a fixed-term basis if they wish to do so:-
- (1) Principal Teacher of Pupil Support - Neighbourhood Services (Central Area)
 - (2) Teacher of SFL (part time) - Neighbourhood Services (Central Area)
 - (3) Head Teacher - Neighbourhood Services (North Area)
 - (4) Depute Head for Pupil Support - Neighbourhood Services (North Area)
 - (5) Teacher of Mathematics - Neighbourhood Services (South Area)
 - (6) Teacher (fixed term part time) - Neighbourhood Services (South Area);
- (iii) to approve for internal advertisement only the post of Store Person - Neighbourhood Services (North Area) and Social Worker (fixed term) - Neighbourhood Services (Central Area);
- (iv) to approve the advertisement of the post of Clerical Assistant/WPO in Resources Management on a permanent basis having previously approved the filling of this post on a fixed term basis; and
- (v) to not approve the advertisement of the vacancies of Sales Person - Neighbourhood Services (Central Area) and Adult Learning Co-ordinator - Neighbourhood Services (North Area).

- JOHN STEWART, Convener.